



Hearts and Hands Childcare Center

Montessori Inspired

Hearts and Hands Montessori, Inc.

1660 Amsterdam Road

Belgrade, MT 59714

388-8876



Infant Monthly Tuition & Fees **June 2017 - May 2018**

*Infant Room: Birth – 24 months

*Best Beginnings Scholarship Honored

Full Day

7:30am – 5:30pm

5 Full Days	\$860.00
4 Full Days	\$700.00
3 Full Days	\$540.00
2 Full Days	\$380.00
1 Full Day	\$220.00
 Additional Full Day Drop-In	 \$40.00

Half Day

Morning 7:30am – 12:30pm OR Afternoon 12:30-5:30pm

5 Half Days	\$450.00
4 Half Days	\$370.00
3 Half Days	\$290.00
2 Half Days	\$210.00
1 Half Day	\$130.00
 Additional Half Day Drop-In	 \$21.00

***Tuition and Payment Policies are on the back. Please read carefully and sign in agreement.**



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Tuition and Payment Policies, June 2017-May 2018

- **A one-time non-refundable Application Fee of \$50 is due with application.**
- **To be placed on Waiting List, Application and Application Fee must be paid.** Students are placed on list in order Application and Fee are received by our office. When a spot opens, first family will be contacted; they must make a decision within 48 hours or School will proceed down the list.
- **Annual Fee of \$50.00 is due September 1st of each Academic Year. Account balance must be current for Annual Fee to be applied as such.**
- **Total Tuition is due the first of each month and considered late after the 5th.** Late payment fee of \$15 will apply, and additional \$15 late fees continue to be apply every 30 days past due for all unpaid or underpaid accounts.
- **Student Account will incur a \$15 fee associated with Returned Checks (bounced, stopped, etc);** this will also include late fees if full payment is not received by the 5th of the month.
- **We offer a Sibling Discount of 10% off sibling's tuition.** All students must be attending a minimum of 2 Full (or equivalent) as an Infant or Toddler, and 3 Full as Primary to receive sibling discount.
- **Third Year Discount** eliminates any other discount available. See handout for eligibility.
- **'Additional' drop-in rates: Primary \$19 for each half day and \$36 for each full day; Toddler \$20 for each half day and \$38 for each full day; Infant \$21 for each half day, \$40 for each full day.** All drop-ins must be pre-approved by Head Teacher and paid the day of the drop-in.
- **Pick Up after 5:30 is not permitted. If late after hours pick up occurs, the fee is \$1/minute and is an on your honor payment system; if repetitive occurrence, you will be billed this After 5:30pm late pick-up fee.**
- **We expect a small tuition and/or fees increase each year.**
- Student spots are reserved monthly. **A thirty-day written notice is required when withdrawing a child from school—tuition remains due through the 30 day period.** If student is suspended until resolution can be made, tuition remains due. If a child is dismissed by the School for unforeseen circumstances, the School will prorate tuition to child's last day of attendance and has 30 days to return remainder balance.
- If payment is not received within 30 days of invoice date, School may choose to begin Collections process. Account holder will be responsible for all fees associated with sending their account to Collections and through the collections process, including but not limited to attorney fees and collection agency fees.
- **We reserve the right to cancel a child's enrollment for:**
 - 1) Late or non-payment of tuition, or
 - 2) Unruly or disruptive behavior of a child, or
 - 3) Unruly or disruptive behavior of a parent or caregiver.

*I have carefully read and understand the above stated Hearts and Hands Montessori, Inc. Tuition and Fees Policies, and agree to abide by them.

Financial Party Signature: _____

Printed name of Financially responsible: _____

Date: _____

Initials of School Representative receiving signed agreement: _____ *Date:* _____